

**KANE COUNTY
BOARD OF EQUALIZATION**

76 North Main St., Kanab, Ut 84741

www.kane.utah.gov

Dear Property Owner:

Enclosed are the documents required to initiate an appeal of the 2009 market value of your property. Please read and follow the instructions carefully.

To achieve standing with the County Board of Equalization and have a decision rendered on the merits of the appeal, you, the **taxpayer must provide** the following minimum information on the enclosed "Taxpayer's Request for Review of Property Market Value" Form:

- **Name** and **address** of owner
- Property **serial number** and
- **Taxpayer's estimate of fair market value** of the property
- **Brief description of evidence and documentation** that supports the taxpayer's:
 - estimate of fair market value; or
 - position that the assessed value of the taxpayer's property is not equalized with comparable properties
- **Petitioner/taxpayer signature**

If the above minimum required information is not complete on the enclosed "Taxpayer's Request" form, the county will notify the taxpayer of the defect in the claim. Ten (10) calendar days will be allowed to cure the defect before dismissing the matter for lack of sufficient evidence to support the appeal.

To schedule a hearing appointment, if one is desired please call (435) 644-4926. "Taxpayer's Request for Review of Property Market Value" form and supporting documentation must be received by September 15, 2009.

If you have questions or concerns, please call the Kane County Assessor's Office at (435) 644-4926, Fax (435) 644-2052 or visit our web site at www.kane.utah.gov.

Respectfully,

Kane County Board of Equalization